

**Windsor Trace Condominiums Association, Inc.**  
**Notice of Annual Meeting**  
**November 4, 2020**

October 22, 2020

**RE: Annual Meeting (Board Meeting to Follow)**

TO: Windsor Trace Condominiums Association Inc,

**NOTICE** is hereby given that the Annual Member Meeting will be as follows:

DATE: Wednesday, November 4, 2020

HOUR: 7:00 PM EST

PLACE: Google Meets: [meet.google.com/bth-hqxa-axx](https://meet.google.com/bth-hqxa-axx)

or Join By Phone:

(US) +1 585-563-4516 PIN: 680 603 276#

PURPOSE: ANNUAL MEMBERSHIP MEETING (Board Meeting to Follow)

Annual Meeting Agenda

Board Meeting Agenda

<ol style="list-style-type: none"><li>1. Call to Order</li><li>2. Proof of Notice</li><li>3. Community Update</li><li>4. New Business</li><li>5. Old Business</li><li>6. Election of Directors (if needed)</li><li>7. Next Meeting</li><li>8. Adjournment</li></ol>	<ol style="list-style-type: none"><li>1. Call to Order</li><li>2. Approval of Prior Minutes</li><li>3. Election of Officers</li><li>4. Management Report</li><li>5. New Business</li><li>6. Old Business</li><li>7. Next Meeting</li><li>8. Meeting Adjournment</li></ol>
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If you are unable to attend the Annual Meeting, please sign, date and return the enclosed proxy to our office or give to a neighbor that will be attending. We ask that all proxies sent to [Mike.murray@tpam.biz](mailto:Mike.murray@tpam.biz) no later than **November 4<sup>th</sup> 2020**.

Sincerely,

Windsor Trace Condominiums Association, Inc.  
PO Box 12412, Tallahassee, FL 32317